

## LETTER OF AGREEMENT

EFFECTIVE: November 23, 2021

SUBJECT: Fixed Site Operational Area Agreement

**1. PURPOSE:** To establish responsibilities and procedures for use of Harbor Soaring Society Fixed Site operational area.

**2. CANCELLATION:**

- a. This agreement may be cancelled or terminated by either party upon giving 30 days' advance written notice to the other party.
- b. The FAA may immediately terminate or suspend flight operations/this agreement, if the safety of persons or property is compromised or there is a violation of the terms of this agreement.

**3. SCOPE:** The procedures outlined herein are applicable to Harbor Soaring Society and John Wayne Airport Traffic Control Tower (SNA) for the safe use of Unmanned Aircraft Systems (UAS) within Harbor Soaring Society approved operational area.

**4. RESPONSIBILITIES:** Harbor Soaring Society must:

- a. Ensure all Harbor Soaring Society members and Academy of Model Aeronautics (AMA) guest pilots are familiar and comply with the procedures in this agreement.
- b. Be responsible for all Harbor Soaring Society signage located at the Harbor Soaring Society Airfield approved operational area.

**5. PROCEDURES:**

- a. Operational area is active only during daylight hours and defined as follows:
  - (1) Harbor Soaring Society is a fixed site location in Fairview Park, 2501 Placentia Ave, Costa Mesa, CA.
  - (2) Vertical limit: At or below 400 feet Above Ground Level (AGL).
  - (3) Lateral boundaries are depicted on the attachment.
- b. All operations must be contained within the operational area and conform to all current federal, state, and local governmental laws and regulations.
- c. Harbor Soaring Society must immediately notify John Wayne Airport Traffic Control Tower at 714-668-0141 in the event of a lost link, fly-away or operational area spill-out that may affect manned aircraft operations

John Wayne Airport Traffic Control Tower and Harbor Soaring Society

d. Harbor Soaring Society must ensure that John Wayne Airport Traffic Control Tower has current officer contact and address information.

**6. ATTACHMENT:** Harbor Soaring Society Operational Area Diagram

**JERMAINE A GILL**

Digitally signed by JERMAINE A  
GILL  
Date: 2021.08.17 14:59:58 -07'00'

Jermaine A. Gill  
Acting Air Traffic Manager  
John Wayne Airport Traffic Control Tower



Henry A. Smith III  
Vice President  
Harbor Soaring Society

## ATTACHMENT

### Harbor Soaring Society Operational Area Diagram

**All Operations Must Remain at or Below 400 feet AGL.**

**All Operations Must Remain Inside of “Shaded” Area Below.**

